

West Oaks Condo Minutes  
9/11/07

Attendance: Debra Ricciotti, Jane Wright, David Doughman, Janet Berkstresser, Adam Stebbins

I. Accept Agenda

II. Approve minutes from July 31,07

III. Landscape Committee Report-Brad from CMI made a site visit. Jane Wright and Janet Berstressor met with him. We discussed parking lot maintenance and leaf blowing. Brad suggested that gutter guards be placed on Blg F&E. Brad\* will check into this. Bids are being taken for a new landscape maintenance company. Brad\* will notify us of these bids.

IV. Rules Committee-Please make one last attempt to deliver any rules books and then return any undeliverable ones to Debra. Car washing has happened on site and is not listed as prohibited. This may be entered at a later date if this becomes a problem. An email list of tenants is being generated but many emails are not legible.

V. Treasures Report-No report. Colt not in attendance.

VI. Gas Lines-Willamette Builders will be calling residents to schedule inspection times to see that gas lines are properly installed.

VII. Insurance-New insurance has been purchased.

VIII. Building Inspection-will be held on September 13th. A Report will follow.

IX. Community Board-Board is up but is not used much.

X. Stairwell Sweeping-A machine has been purchased to clean the stairwells. A schedule of this cleaning will be made. Frequency of cleaning was discussed. Once a month or TBA. Debra's son\* will check into how to remove stains from the concrete.

XI. Additional Agenda Item-Bald Hill access-Adam has noted that there is an unauthorized trail being used to access Bald Hill and will check into getting a crossing at the RR

XII. Janet Berkstressor Resignation-Janet is resigning from the board as of September 11th.

XIII. Debra Ricciotti Resignation-Debra will resign in November. This is the President's Position!

Next Meeting-October 23rd, Tuesday

\* by name indicates a task to be done